

**Louisiana State Board of Architectural Examiners
Meeting Minutes
December 10, 2021
In Person and via Zoom**

Present: *In person:* J. David Brinson - Chair; Allen J. Bacque – Secretary, Ronald B. Blicht, Richard J. LeBlanc, Kevin Singh
Via Zoom: John Cardone, Shannon French

Staff: Katherine E. Hillegas, Executive Director

Legal Counsel: Paul Spaht, Attorney

This meeting was held in person and via zoom pursuant to JBE Proclamation 2021-94 and R.S. 42:17.1, the governor having declared a state of emergency for the State of Louisiana, and the nature of the emergency causing a meeting of the Board conducted pursuant to other provisions of the Open Meetings Law, R.S. 42:1 et seq., to be potentially detrimental to the health, safety, or welfare of the Board, staff, and the public.

The meeting was called to order by Brinson who certified that the matters to be considered by the Board will be limited to the matters listed on the agenda of the meeting, such matters being time sensitive and in the opinion of Brinson consideration of which should not be delayed. The members of the Board approved the consideration of the matters on the agenda, and only such matters, by unanimous vote.

Motion #1: Bacque/French: To validate that matters under consideration for this meeting will be limited to the items listed on the agenda. **Passed. 7-0.**

Brinson opened the floor for comments from the public, and there were none. Brinson reviewed the process for interviewing for the Executive Director position. An outline of possible questions was reviewed and discussed.

The interview process was held. Upon conclusion of the interview process, the Board selected Tyson Ducote to fill the Executive Director position.

After being selected, Ducote joined the meeting.

Financial Authority for Executive Director

Motion #2: LeBlanc/Blicht: That Katherine E. Hillegas be removed as the Board's representative and that Tyson Ducote be hereby fully authorized to act as the Board's agent and be made primary signatory and authorized to make additional financial decisions within the scope of the LSBAE rules to the following accounts:

1. Whitney checking account no. 0023775 in the name of State of Louisiana Treasury Department/Louisiana State Board of Architectural Examiners;

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2. Regions checking account no. 0000414924 in the name of Louisiana State Board of Architectural Examiners;
3. Regions CD Account number 445708100 in the name of Louisiana State Board of Architectural Examiners; and
4. Capitol One Bank (formerly Hibernia), CD Account number 698604 in the name of Louisiana State Board of Architectural Examiners;

Passed. 7-0.

Adjournment

Motion #3: Bacque/LeBlanc: That the meeting be adjourned. **Passed. 7-0.**

Respectfully submitted,

J. David Brinson, Board President

Allen J. Bacque, Board Secretary